

**Title:** International Affiliate

**Classification:** Honorary without remuneration

**Description:** International engagement at IUPUI takes many different forms and draws upon both institutional and external resources to meet educational objectives across teaching, research, and service. An International Affiliate represents a formal yet flexible appointment with academic status at IUPUI for a short term of six months or less. The appointment reflects a colleague's significant and meaningful alignment with and support of the international dimensions of the mission of IUPUI in cooperation with fulltime faculty or academic administrators, typically in conjunction with a project, course, or activity during a semester or summer session. International Affiliates, however, do not have direct responsibility for supervising IUPUI students or staff. The Affiliate status may appropriately be used for members of program review or accreditation teams, for government officials with specific limited needs and roles, members of a task force or commission, persons teaching in a distance education course for a year or less, a collaborator on a research project for a year or less, and the like.

**Qualifications:** International Affiliates are expected to have specific knowledge and expertise deriving from their roles in the community that allow them to support the mission of IUPUI. Ordinarily an advanced degree is expected but exceptions can be made.

**Appointing unit:** An International Affiliate may hold time-limited appointment in a department, school, center, or other academic service unit of up to six months subject to the approval of the senior academic administrative officer of the unit.

**Term:** Appointments are for up to six months. Appointments may be renewed but persons with involvement beyond a short time should be appointed as an International Associate or International Scholar. This appointment may not be held concurrently with any other academic appointment at IUPUI, whether full or part-time.

**Appointment Procedures:** The initiative for applying to become an International Affiliate may come from either the candidate or an IUPUI faculty or staff person. In either case, a letter from a center director, chair or dean stating how the nominee will contribute to the mission of the appointing unit and stating the privileges should be sent to the appointee with a copy to the Dean of the Faculties. Any appointment involving residence at IUPUI that requires a visa will need to be cleared in advance with the Office of International Affairs. All International Affiliates must be approved by the dean of the appointing school or by the Dean of the Faculties in academic service units. Recommendations for appointment should be completed with the entry of an electronic appointment form.

**Rights and Privileges:** International Affiliates are not employees of Indiana University and are not subject to IUPUI or Indiana University regulations except that they will voluntarily consent to observing IUPUI policies regarding Academic Ethics, Non-Discrimination, and Sexual Harassment. Contingent on the scope and nature of their affiliation, International Affiliates may be asked to observe other specific policies upon initial appointment or renewal of appointment. International Affiliates may be accorded certain academic privileges as specified in the letter of appointment, including computing access or library privileges. International Affiliates do not have any rights or privileges implied by an employment relationship and may be terminated at any time at the discretion of the appointing unit.