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OFFICE OF ACADEMIC AFFAIRS

FA Box-PT-Chair guidance Teaching Professor

This is the website with information for candidates

<https://academicaffairs.iupui.edu/Faculty-Affairs/promotiontenure/PromotionInTheLecturerRanks>

It also contains a template for requesting an external evaluation.

A workshop was held and the ppt is [here](#)

External letters:

The permanent rule for external letters is that there should be at least 6, and all need to be external to IUPUI. Up to 2 may be from other campuses of IU and PU (rule copied from clinical faculty rules).

All reviewers must hold 'full' rank: full tenure-track or full clinical or full NTT in the nomenclature of their institution.

Reviewers must be academics, and come from similar or higher-ranked institutions, unless the chair makes a specific case for a specific reviewer because of their expertise.

Phase-in period:

For the 2020-2021 cycle: at least 2 letters must be from external (non-IU) evaluators; the rest may be internal to IUPUI.

Rank requirements: IFC Executive Committee has approved a special waiver for the 2020-2021 cycle only: reviewers (chair, external letter writers, and committee members) may be at the associate rank: associate tenure track, associate clinical (but not senior lecturers).

Time in rank:

Because the rules for senior lecturer were also changed, time in rank should be judged conceptually rather than in terms of current standards.

Phase-in period:

For 2020-2023 candidates may include accomplishments done while 'lecturers' as well, to demonstrate sustained excellence at the required level.



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A hypothetical timeline is here:

More on time in rank during the transition period (2020-2023)

- Suppose this:
- Hired in 2009 as lecturer
 - 2010 attends EC Moore
 - 2011 attends CTL workshops, joins Gateway faculty group
 - 2012 is part of a panel discussion at EC Moore
 - 2013 gives a presentation at EC Moore **New-format Sr. Lecturer**
 - 2014 receives Curriculum Enhancement Grant to use clickers
 - 2015 gives a quick-presentation at the Assessment Institute
 - 2016 publishes a brief article in *Midwest Ethics* journal
 - 2017 publishes an article on "Can Clickers Help Students Discuss Hard Topics" in *Journal of Teaching Ethics*
 - Promoted to senior lecturer-old format*
 - 2018 two more presentations at one state and one national conference; four items accepted for the teaching repository at IUPUI
 - 2019 one more article in *Science of Learning*
 - 2020 Consultant on NEH grant on ethics teaching
- Work in-rank if the new had existed



(This example is intentionally abbreviated and does not include information about instructional excellence, which is just as important as publications/dissemination).

Chair letters:

~~Chairs who are at associate rank should ask their dean to name a delegate at full rank who can (with the chair's input) write an assessment of the candidate; or, the dean can include this information in his or her letter.~~

~~"This letter is waived if the department chair does not hold tenure and/or a rank equal to that sought by the candidate."~~ Temporary: associate-rank chairs CAN write letters of review.

Please help readers by providing clear assessments of the candidate in relation to department, school, and campus criteria; double-check that the dossier has up to date school / unit criteria uploaded.

Voting:

~~Only voters at full rank (tenure track, and, NTT if allowed by unit bylaws) can participate in a teaching professor case.~~

In small schools, you may need combine the department and school level committees.

In larger schools, for departmental committees, invite participation from teaching-oriented full professors from other departments.

Updated 7/1/2020

For questions related to faculty affairs, please contact the IUPUI Office of Academic Affairs team at acadhr@iupui.edu



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