

Title: International Associate

Classification: Honorary without remuneration

Description: International engagement at IUPUI takes many different forms and draws upon both institutional and external resources to meet educational objectives across teaching, research, and service. An International Associate designation represents a formal yet flexible appointment with academic status at IUPUI. The appointment reflects a colleague's significant and meaningful alignment with and support of the international dimensions of the mission of IUPUI in cooperation with full time faculty or academic administrators. International Associates, however, do not have direct responsibility for supervising IUPUI students or staff.

Qualifications: International Associates are expected to have specific knowledge and expertise deriving from their roles in their home nations or international organizations that allow them to support the mission of IUPUI. Ordinarily, an International Associate will hold a terminal degree appropriate for appointment at the lecturer or higher rank.

Appointing unit: An International Associate may hold appointment in a department, school, center, or other academic service unit subject to the approval of the senior academic administrative officer of the unit and the Dean of the Faculties.

Term: Appointments are for up to two years. Appointments may be renewed. This appointment may not be held concurrently with any other academic appointment at IUPUI, whether full or part-time.

Appointment Procedures: The initiative for applying to become an International Associate may come from either the candidate or an IUPUI faculty or staff person. In either case, a complete application for the initial appointment will include (1) a completed appointment recommendation cover sheet; (2) a letter from a center director, chair or dean stating how the nominee is prepared to contribute to the mission of the appointing unit; (3) a resume of the candidate's professional background; and (4) a draft letter of appointment. Any appointment involving residence at IUPUI that requires a visa will need to be cleared in advance with the Office of International Affairs. Initial appointments require the approval of both the dean of the academic unit and the Dean of the Faculties. Renewed appointments need only approval of the dean or appropriate academic administrator. Recommendations for appointment should be made through the usual academic appointment process and be completed with the entry of an electronic appointment form.

Rights and Privileges: International Associates are not employees of Indiana University and are not subject to IUPUI or Indiana University regulations except that they will voluntarily consent to observing IUPUI policies regarding Academic Ethics, Research Integrity, Non-Discrimination, and Sexual Harassment. Contingent on the scope and nature of their affiliation, International Associates may be asked to observe other specific policies upon initial appointment or renewal of appointment. International Associates may be accorded certain academic privileges as specified in the letter of appointment, including but not limited to computing access or library privileges. Ordinarily, International Associates are located in other nations and conduct their work through remote means. International Associates do not have any rights or privileges implied by an employment relationship and may be terminated at any time at the discretion of the appointing unit. Renewal or extensions of appointments are to be based on a review of mutual benefit.