

**Title:** Community Associate

**Classification:** Honorary without remuneration

**Description:** Civic engagement at IUPUI takes many different forms and draws upon both institutional and external resources to meet educational objectives across teaching, research, and service. A Community Associate represents a formal yet flexible appointment with academic status at IUPUI. The appointment reflects a colleague's significant and meaningful alignment with and support of the mission of IUPUI in cooperation with full time faculty or academic administrators. Community Associates, however, do not have direct responsibility for supervising IUPUI students or staff.

**Qualifications:** Community Associates are expected to have specific knowledge and expertise deriving from their roles in the community that allow them to support the mission of IUPUI.

**Appointing unit:** A Community Associate may hold appointment in a department, school, center, or other academic service unit subject to the approval of the senior academic administrative officer of the unit and the Dean of the Faculties.

**Term:** Appointments are for up to two years. Appointments may be renewed. This appointment may not be held concurrently with any other academic appointment whether full or part-time.

**Appointment Procedures:** The initiative for applying to become a Community Associate may come from either the candidate or an IUPUI faculty or staff person. In either case, a complete application for the initial appointment will include (1) a completed appointment recommendation cover sheet; (2) a letter from a center director, chair or dean stating how the nominee is prepared to contribute to the mission of the appointing unit; (3) a resume of the candidate's professional background; and (4) a draft letter of appointment. Renewed appointments need only approval of the dean or appropriate academic administrator. Recommendations for appointment should be made through the usual academic appointment process and be completed with the entry of an electronic appointment form.

**Rights and Privileges:** Community Associates are not employees of Indiana University and are not subject to IUPUI or Indiana University regulations except that they will voluntarily consent to observing IUPUI policies regarding Academic Ethics, Non-Discrimination, and Sexual Harassment. Contingent on the scope and nature of their affiliation, Community Associates may be asked to observe other specific policies upon initial appointment or renewal of appointment. Community Associates may be accorded certain academic privileges as specified in the letter of appointment. Community Associates do not have any rights or privileges implied by an employment relationship and may be terminated at any time at the discretion of the appointing unit. Renewal or extensions of appointments are to be based on a review of mutual benefit.