

## **Important Supplement for IUPUI Syllabi**

### **IUPUI Policy on Disability Accommodations**

Students needing accommodations because of disability will need to register with [Adaptive Educational Services](#) (AES) and complete the appropriate forms issued by AES before accommodations will be given. The AES office is located in Taylor Hall, UC 100. You can also reach the office by calling 317-274-3241.

### **IUPUI Policy on Religious Holidays**

IUPUI respects the right of all students to observe their religious holidays and will make reasonable accommodation, upon request, for such observances. Students seeking accommodation for religious observances must submit a request in writing to the course instructor by the end of the second week of the semester and should use the [Request for Course Accommodation Due to Religious Observance Form](#). More information on the IUPUI Policy on Religious Holidays is available here: <http://registrar.iupui.edu/religious.html>.

### **IUPUI Policy on Academic Integrity:**

The IU Code of Student Rights, Responsibilities, and Conduct states that students must uphold and maintain academic and professional honesty and integrity; the code defines academic misconduct as any activity that tends to undermine the academic integrity of the institution. Students engaging in academic misconduct may therefore receive penalties from their course instructor and disciplinary action from the university. Policies against academic misconduct apply to *all* course-, department-, school-, and university-related activities. Academic misconduct may involve human, hard-copy, or electronic resources and includes but is not limited to the following: cheating, fabrication, plagiarism, interference, violation of course rules, and facilitating academic dishonesty. For definitions of these activities, visit <http://studentcode.iu.edu/responsibilities/academic-misconduct.html>. For information on how faculty and students are expected to handle cases involving academic misconduct, visit <http://registrar.iupui.edu/misconduct.html>. Additional information about the rights and responsibilities of IU students is available at <http://studentcode.iu.edu/>.

### **IUPUI Policy on Sexual Misconduct**

What you should know about sexual misconduct: Title IX and IU's Sexual Misconduct Policy prohibit sexual misconduct in any form, including sexual harassment, sexual assault, stalking, and dating and domestic violence. If you have experienced sexual misconduct, or know someone who has, the university can help.

If you are seeking help and would like to speak to someone confidentially, you can make an appointment with:

Counseling & Psychological Services (CAPS) at 317-274-2548 (counseling services)

Confidential Advocacy Resources at 317-274-2503 (advocacy and advice services)

IUPUI Student Health Center at 317-274-2274 (University Blvd. location) or  
317-274-8214 (West Michigan St. location) (health and medical services)

It is important to know that Title IX and university policy require faculty to share any information brought to them about potential sexual misconduct with the campus Deputy Title IX Coordinator(s) or IU's Title IX Coordinator to ensure that appropriate measures are taken and resources are made available. Those individuals will work to ensure that appropriate

measures are taken and resources are made available. Protecting student privacy is of utmost concern, and information will only be shared with those that need to know to ensure the university can respond and assist.

Find more information about sexual violence, including campus and community resources at <http://stopsexualviolence.iu.edu/>.

Other resources:

- Online Employee Resources  
Page: <http://stopsexualviolence.iu.edu/employee/index.html>
- Online Employee FAQs: <http://stopsexualviolence.iu.edu/employee/employee-faq.html#faq1>

### **Education and Title VI**

Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, or national origin in programs or activities that receive Federal financial assistance.

Programs and activities that receive Federal financial assistance from the United States Department of Education must operate in a non-discriminatory manner. These may include, but are not limited to: admissions, recruitment, financial aid, academic programs, student treatment and services, counseling and guidance, discipline, classroom assignment, grading, vocational education, recreation, physical education, athletics, housing, and employment, if it affects those who are intended to benefit from the Federal funds.

<http://www2.ed.gov/about/offices/list/ocr/docs/hq43e4.html>

### **Military Related Personnel Statement**

IUPUI recognizes that National Guard Members, Reservists, veterans and active duty military personnel have special circumstances such as upcoming deployments, drill requirements, disabilities, and required veterans affairs health appointments. Students are encouraged to communicate any military related obligations that affect their educational pursuit, in advance if possible, to the instructor.

The Office for Veteran and Military Personnel (OVMP) is committed to serving all the needs of our military related student population including but not limited to providing advice, guidance, advocacy, and services assisting in the transition from military life. If you are a student Veteran, National Guardsman, Reservists, Active Duty Member or a military dependent and need any assistance with your transition, please contact the OVMP by visiting the Campus Center, Room 268, emailing [gibenefi@iupui.edu](mailto:gibenefi@iupui.edu), or phoning 317-278-9163. Thank you for your service.

### **Two-Step Login (Duo)**

IUPUI students are required to enroll in Two-Step Login (Duo) to gain access to sensitive documents and Canvas using CAS (Central Authentication System) beginning November 2, 2017. The security of student information is critical. Be sure to bring your primary device (like a cellphone or tablet) to class, so you can log in to secure IU systems. Also, make sure you have a backup device like a hardware token or Google Voice. If you get stuck without a working device, the UITS Support Center can give you a bypass code, but it takes up to 20 minutes to verify your identity (not great for time-sensitive class activities).

If you need to set up Duo, get started at: [twostep.iu.edu](http://twostep.iu.edu). Learn more about recommended devices at: <https://kb.iu.edu/d/anfl>. For help resources, see: <https://kb.iu.edu/d/aluu>