**Chancellor’s Community Award for Excellence in Civic Engagement – 2024**

IUPUI values its many community partners, and each year one community partner is selected to receive the Chancellor’s Award for Excellence in Civic Engagement. Civic engagement is the *“active collaboration that builds on the resources, skills, expertise, and knowledge of the campus and community to improve the quality of life in communities in a manner consistent with the campus mission.”*

Civic engagement includes working **in** and **with** community partners across teaching, research, or service. A community partner organization, for the purposes of this award, is defined as a nonprofit agency, school, government organization, or other community based organization serving the broader community.

***Eligibility and Criteria***

* Any community organization that has partnered with IUPUI faculty, staff, students, or campus units to create positive differences in the community through teaching (e.g., service learning, clinical, internship), research, or professional service may be nominated for this award.
	+ *Previous award recipients may receive this award five or more years after their initial award.*
* Nominees must have engaged in a meaningful and sustained program of collaboration with one or more campus units that has resulted in deepening student learning, advancing faculty/staff work, and improving community outcomes.

***Nomination Process***

* An IUPUI faculty member, administrator, or staff member must nominate the community organization.
* Complete the electronic nomination form and upload required documentation online at: <https://academicaffairs.iupui.edu/Faculty-Affairs/Honors-Awards/IUPUI-Campus-Awards/CivicEngagementCommunity/>

***Documentation***All supporting documents for the nomination must be submitted electronically and should include the following:

* **Nomination Narrative:** A nomination narrative written by the faculty/staff/administrator.
Up to four (4) pages double-spaced, should include the following type of information:
	+ Description of the nature and quality of the partnership between the community organization and IUPUI faculty, staff, or students.
		- What are the key program initiative(s) that have emerged from this partnership?
		- How has the collaboration generated knowledge and leveraged resources to strengthen the capacity of each partner?
		- How has the collaboration led to sustained and growing partnership based on collective action and mutually-identified goals?
	+ Description of the significance and impact of the partnership on the community organization.
		- How has the participation of IUPUI students, faculty, and staff contributed to the organization’s capacity, effectiveness, and/or service delivery?
		- How has IUPUI’s involvement contributed to the quality of life for community residents?
	+ Description of the significance and impact of the partnership on IUPUI.
		- How have organization staff and residents contributed as co-educators in the development of students as civic-minded graduates and professionals?
		- How has the collaboration with the organization contributed to the campus mission for teaching and learning, research and scholarship, and service?
* **Letters of Support:** Three letters of support from different stakeholder perspectives (e.g., leaders within the organization, faculty, dean, department chair, other collaborating partners) that describe the nature of the partnership and provide evidence of the impact across time.

Uploaded files should be in PDF format. If documentation is not currently available electronically, it can be scanned. The Center for Teaching and Learning, University Library Room 1125, can assist with this process.

In addition to the required documentation, please provide the following when completing the nomination form online:

* **Organization Information:** Name, full street address, phone number, and web address (if applicable)
* **Organization Contact Information:** First and last name, title, e-mail, and phone number
* **Nominator Information:** First and last name; university ID#; appointment type; school; department; campus address; e-mail address; and phone number

**Note:** For jointly prepared nominations, only one nominator’s information can be entered as a contact. All other nominators can be accounted for at the end of the nomination letter.

**Nomination Deadline**: Nominations must be submitted online no later than ***midnight on Monday, January 15, 2024.***

***Selection Process***

The review committee will recommend at least two organizations for the award, with the final selection being made by the Chancellor. Awards may not be given every year.

Successful candidates will be honored at the Chancellor’s Academic Honors Convocation held on **Thursday, April 18, 2024, at 3 p.m. in the Hine Hall Auditorium**.

***Questions***

Inquiries regarding eligibility and criteria should be directed to Jerry Daday (jdaday@iupui.edu), executive associate dean of the Institute for Engaged Learning.

***Nomination Deadline***

Nominations must be submitted online no later than ***midnight on Monday, January 15, 2024.***