

CHANCELLOR'S AWARD FOR EXCELLENCE IN TEACHING - 2019

Teaching is the process of providing optimal conditions for the intellectual growth of our students and is our most important activity. It serves our primary institutional goal of expanding the horizons of our students and helps them become the very best they can be in every aspect of life. The Chancellor's Award recognizes faculty who create the opportunities and atmosphere for our students to succeed. A \$3,000 award will be given to one full-time faculty member which will be added to his or her base salary. A \$2,000 cash award will be given to one part-time faculty member. The review committee may elect not to recommend the award be given based on qualifications of nominees in a given year.

ELIGIBILITY: Any full-time faculty member teaching at IUPUI for at least three years is eligible to be nominated for the award. Any part-time faculty member teaching in the award cycle is eligible to be nominated for the part-time award. Part-time faculty with several years of teaching experience will be given preference. Nominees are eligible to be nominated for up to three successive years. Nominees who elect to resubmit are encouraged to update the letters as well as other materials in their portfolios.

CRITERIA: Nominees with a sustained commitment to IUPUI who make significant contributions in the promotion of teaching excellence across campus are sought. Full- and part-time faculty nominated for this award should best exemplify the high standards of teaching expected at IUPUI and have earned respect and admiration from colleagues and students alike for the gift of instilling in students a love of learning and respect for knowledge. Excellence in the classroom is necessary but not sufficient. Nominees should be known for and able to demonstrate their teaching excellence beyond the classroom by their teaching-related activities within the department, school, and across campus. Involvement with promoting teaching excellence among students is expected as well as faculty mentoring, curriculum development, or campus policy making. Strong nominees will be able to provide evidence of their reflection on teaching, professional growth in regards to teaching, as well as some level of involvement in the scholarship of teaching and learning. The selection committee welcomes part-time faculty nominees who are involved in scholarly research, publication, and professional service; however, these elements are not required. Due to the nature of their appointment, they may not be involved with teaching activities outside of their department, much less across campus. Part-time faculty nominees should be exemplars of excellent teaching; where appropriate, this may include an ability to bring professional work in the discipline alive in the classroom. Nomination materials should demonstrate that the candidate is known for his or her impact on students, in or out of the classroom; his or her growth and development as instructors; and his or her contributions to the improvement of student learning within his or her department.

PROCESS: Any member of the campus community may serve as a nominator. Nominations prepared jointly by faculty and students are encouraged. Complete the electronic nomination form and upload required documentation online at <http://academicaffairs.iupui.edu/excellenceinteaching>. Schools are encouraged to submit one nomination in each category.

DOCUMENTATION: All supporting documents for the nomination must be submitted electronically and should include the following:

- A nomination letter which should be concise, substantive, and specific and demonstrates why the candidate being nominated makes a distinctive contribution.
- A letter of support from the department chair or dean, if he or she is not the nominator.
- A curriculum vitae (CV) focusing on the candidate's teaching career, teaching-related scholarship, and teaching activities. All publications and presentations related to teaching should be clearly highlighted in the CV.
- No more than six (6) letters of support from current and former students, faculty, and other academic colleagues. Each letter should be solicited and addressed to the Chancellor's Award Selection Committee. Letters should support the nomination letter.
- A list of the courses taught by the faculty member at IUPUI and elsewhere at Indiana and Purdue Universities.
- A statement of his or her teaching philosophy that outlines a reflection of growth as a classroom instructor as well as goals related to teaching.
- A peer teaching evaluation from the past two years is required. The candidate should reflect on that evaluation and describe plans to enhance teaching based on the feedback.
- No more than six (6) evaluations by students, colleagues, and administrators from inside and outside the university, either solicited or unsolicited. The method of obtaining the solicited evaluations should be accompanied by a brief explanation of the evaluator's credentials. Explanations for all evaluations can be placed into one document OR can be uploaded as individual documents. NOTE: Original files from evaluators should *not* be altered to include this information.
- Summaries of research, publications, or presentations related to teaching. Submit abstracts if possible.
- Evidence of activities and leadership roles in teaching on the department, school, university, community, or national levels.
- Evidence of administrative and service activities related to teaching.
- Evidence of professional development activities related to teaching within his or her discipline and/or higher education.
- Evidence of course or program development including syllabi and other descriptions of curriculum development efforts.
- Evidence of having received grants related to teaching.

Materials submitted should summarize the candidate's best exemplars of teaching excellence. Part-time faculty are not expected to be able to address all of the bulleted items above. Rather, evidence of teaching excellence should be provided where it exists. Uploaded files should be in PDF format. If documentation is not available electronically, it can be scanned. The Center for Teaching and Learning, University Library Room 1125, can assist with this process.

In addition to the required documentation, please provide the following when completing the nomination form online:

- **Nominee Information**
First and last name; university ID #; rank; years of service; school; department; campus address; e-mail; and phone number
- **Nominator Information**
First and last name; university ID #; school; department; campus address; e-mail; and phone number

NOTE: For jointly-prepared nominations, submit contact information for only one nominator. All other nominators can be accounted for at the end of the nomination letter.

Nominations must be submitted online no later than 5 p.m. on Tuesday, January 18, 2019.

SELECTION: The review committee will be comprised of past winners of this award and others recognized for their teaching.

Successful nominees will be honored at the Chancellor's Academic Honors Convocation held on **Thursday, April 18, 2019, at 3 p.m. in the Hine Hall Auditorium.**

QUESTIONS: Contact Kasey Cummins, communication and administrative specialist, (kaalcumm@iupui.edu or 317-274-8974).