

## **Chancellor's Faculty Award For Excellence in Civic Engagement - 2019**

In 2004, the Civic Engagement Awards were established. IUPUI defines civic engagement as "active collaboration that builds on the resources, skills, expertise, and knowledge of the campus and community to improve the quality of life in communities in a manner consistent with the campus mission." The definition of civic engagement indicates that this work encompasses teaching, research, and service (including patient and client services) **in** and **with** the community. Civic engagement includes university work in all sectors of society: nonprofit, government, and business. A \$3,000 award will be given to one faculty member which will be added to his or her base salary.

**ELIGIBILITY:** Full-time faculty members in any classification for whom professional service and teaching, research, or service in the central Indiana community is an expectation and who have taught at IUPUI for at least five years, including at least one term in the year immediately preceding the nomination, are eligible for nomination. *An individual may receive the award only once.*

**CRITERIA:** Faculty nominated for this award should exemplify high standards of civic engagement; professional service; or service learning with documented records of achievement that include peer review, student evaluations, assessments from community organization representatives; and evidence of scholarly research, publication or presentations developed from the professional service to the community and civic engagement. Records demonstrating a sustained commitment to community development through effective partnerships will receive more favorable consideration, as will evidence of the faculty member's continued growth and development as a teacher, researcher, and scholar.

Applicants are advised to consult Service @ Indiana University: Defining, Documenting, and Evaluating at [csl.iupui.edu/teaching-research/documenting-service.pdf](http://csl.iupui.edu/teaching-research/documenting-service.pdf) when preparing dossiers. The following criteria, which are adapted from that publication, will be used to review dossiers:

1. Impact and significance of civic engagement work
  - Furthering the missions and goals of the department, school, and campus
  - Influence on identified constituencies
  - Contributing to the professional development of the faculty member
2. Intellectual work
  - Command and application of relevant knowledge, skills, and technological expertise
  - Contributions to a body of knowledge
  - Imagination, creativity, and innovation
  - Sensitivity to and application of ethical standards
3. Importance of the faculty member's role
  - Consistency in completing necessary work
  - Sustained contribution
  - Increasing level of responsibility
  - Consensus building
4. Communication and dissemination

- Responsible representation of work during and after completion
  - Communication with appropriate audiences, including academic, peer-reviewed publications
  - Use of modes of communication and dissemination that are appropriate to audiences
  - Analysis of and reflection on the civic engagement
5. Interaction of service, teaching, and research
- Symbiosis of service, teaching, and research
  - Civic engagement that contributes to the learning environments of students, other faculty members, and the community

**PROCESS:** Nominations are made by completing the electronic form and uploading required documentation online at <http://academicaffairs.iupui.edu/civicengagementfaculty>.

**DOCUMENTATION:** All supporting documents for the nomination must be submitted electronically and should include the following:

- A nomination letter
- Candidate's curriculum vitae (CV)
- A narrative of no more than ten pages
- No more than five letters of support

Uploaded files should be in PDF format. If documentation is not currently available electronically, it can be scanned. The Center for Teaching and Learning, University Library Room 1125, can assist with this process.

In addition to the required documentation, please provide the following when completing the nomination form online:

- **Nominee Information**  
*First and last name; university ID #; school; department; campus address; e-mail; and phone number*
- **Nominator Information**  
*First and last name; university ID #; school; department; campus address; e-mail; and phone number*

NOTE: For jointly-prepared nominations, submit contact information for only one nominator. All other nominators can be accounted for at the end of the nomination letter.

**Nominations must be submitted online no later than 5 p.m. on Friday, January 18, 2019.**

**SELECTION:** The review committee will recommend at least two people for the award, with the final selection being made by the Chancellor. Awards may not be given every year.

Successful candidates will be honored at the Chancellor's Academic Honors Convocation held on **Thursday, April 18, 2019, at 3 p.m. in the Hine Hall Auditorium.**

**QUESTIONS:** Inquiries regarding eligibility and criteria should be directed to Julie Hatcher ([jhatcher@iupui.edu](mailto:jhatcher@iupui.edu), 317-278-3499), Executive Director of the Center for Service and Learning.

Issues relating to the online nomination process should be directed to Kasey Cummins, communications and administrative specialist, ([kaalcumm@iupui.edu](mailto:kaalcumm@iupui.edu) or 317-274-8974).