

Librarian-Performance Section

00000000000 DIRECTIONS: DELETE DIRECTIONS—ALL LINES PREFACED BY 0000  
 0000 Keep the Headings, in Blue font.  
 0000 Paste your materials into the blank area after each header  
 0000 This template assumes a **seven-page candidate statement** (no separate  
 0000 Performance statement)  
 0000 Maximum of 43 pages for all main sections together:  
 0000 For librarians: performance, professional development, service  
 0000 Save the final version with the file name: Last Name, First name – Service  
 0000 Update the Table of Contents (to generate correct page numbers)  
 0000 Save as PDF  
 0000 If any relevant materials are in non-PDF format, locate them elsewhere and provide a  
 0000 link within the PDF.  
 0000 Upload into the *first* Performance area folder.  
 0000 Leave all other folders *blank*.  
 0000000000000

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***Evidence of Quality and Impact of Service to the University, School and Department..... Error!  
 Bookmark not defined.***

***Evidence of Quality and Impact of Service to the Profession / Discipline ..... 1***

***Evidence of Quality and Impact of Service to the Community / Civic Engagement..... Error!  
 Bookmark not defined.***

***Service recognition – grants, awards, honors, fellowships ..... 2***

Position Description(s)

0000 insert your materials here

Evidence of Quality and Impact of Performance

0000 insert your materials here

## Performance – grants, awards, honors, fellowships

0000 insert your materials here

0000 For reference: the **appendix** contains raw materials. Check with your unit

0000 to see what is expected.

0000 Appendix folder list:

0000 Performance

0000 [there's only one folder]

0000000000000000 DELETE ALL THESE NOTES. REMEMBER TO REFRESH

0000000000000000 THE TABLE OF CONTENTS