

List and Usage of eDossier Folders

PLAIN

Annotated versions available for:

TT, teaching as area of excellence

....research....

....service...

....balanced....

Clinical ranks, teaching as area of excellence

....service....

....balanced...

Lecturer: teaching

Research scientist: research

For sample edossiers, please refer to the Office of Academic Affairs website.

Each one is one pdf combining pdf files from one candidate.

=====administrative folders—NOT ACCESSIBLE TO CANDIDATE

Vote Record

Internal Review Letters

From chair, primary (department) committee, school committee, dean

External Review Letters

- One pdf containing: a document with paragraphs about each reviewer; then for each reviewer, the External Referee Form, and then their letter: letterhead, signed.
- Separate pdf containing: chair's assessment of publication outlets

~~List of referees contacted~~ ← not used by IUPUI

Solicited Letters

*Solicited by the **chair** not the candidate.*

=====candidate special folder=====

Supplemental-post submission

=====candidate folders=====

General

- Departmental and School criteria
- Candidate's CV in IUPUI P&T format
- Candidate's statement (5-7 pages)
- ~~Department (School) List of Prospective Referees~~
- ~~Candidate's List of Prospective Referees~~ ← not used by IUPUI

Research/Creative Activity

- Research/Creative Activity Statement
- Research load, expectations, goals
- Discussion of 3-5 most significant publications/exhibitions
- Documentation of individual contributions to collaborative/interdisciplinary work
- Future plans for ongoing program of research
- Research Recognition-Awards, Honors, Fellowships
- Appendix: Research or creative publications/works

- Appendix: Grant related materials
- Appendix: Review(s) of candidate's books, creative performances, exhibitions
- Appendix: Additional evidence

Teaching:

- Teaching statement
- Teaching load and goals
- Peer review of teaching (aggregated)
- Student evaluation of teaching (aggregate)
- Disseminated scholarship on teaching and learning
- Impact of instruction on teaching and learning
- Undergraduate and/or graduate research mentoring and outcomes
- Course, curricular and professional development
- Teaching recognition—grants, awards, honors, fellowships
- Appendix: Teaching publications
- Appendix: Sample of course materials
- Appendix: Student course evaluations
- Appendix: Peer evaluations
- Appendix: Unsolicited letters from former students
- Appendix: Additional Evidence
- Appendix: Candidate Solicited Letters

Service/Engagement:

- Service Statement (if applicable)
- Evidence of Service to the University, School and Department
- Evidence of Service to the Profession/Discipline
- Evidence of Service to the Community/Civic Engagement
- Significance, impact, quality of professional service
- Evidence of scholarly publications, presentations, or other means of dissemination
- Service recognition—grants, awards, honors
- Appendix: Service publications
- Appendix: Evaluations by clients, patients, or service recipients
- Appendix: Grant related materials
- Appendix: Other evidence of service/engagement